



Student ID _____

First Name _____ Last Name _____

Date of birth _____ Date change took effect _____

Current Course and Code _____

DETAILS OF THE CHANGE:

- Change of address
- Change to phone number
- Name change
- Change to email address
- Other

NOTE: Certified Evidence if required to be added to this application as relevant.

REASON FOR CHANGE:

OLD DETAILS:

NEW DETAILS:

I declare the above information to be true and correct.

Name, signature and date

<u>OFFICE USE ONLY</u>		
DATE REQUEST RECEIVED _____	<input type="checkbox"/> RTO manager updated	<input type="checkbox"/> PRISMS updated
Comments :		
_____ OFFICER AND DATE		